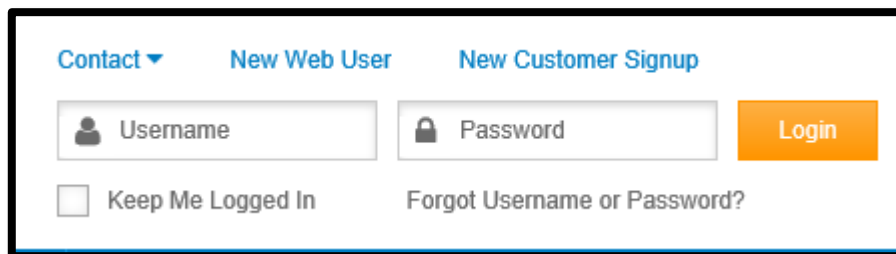


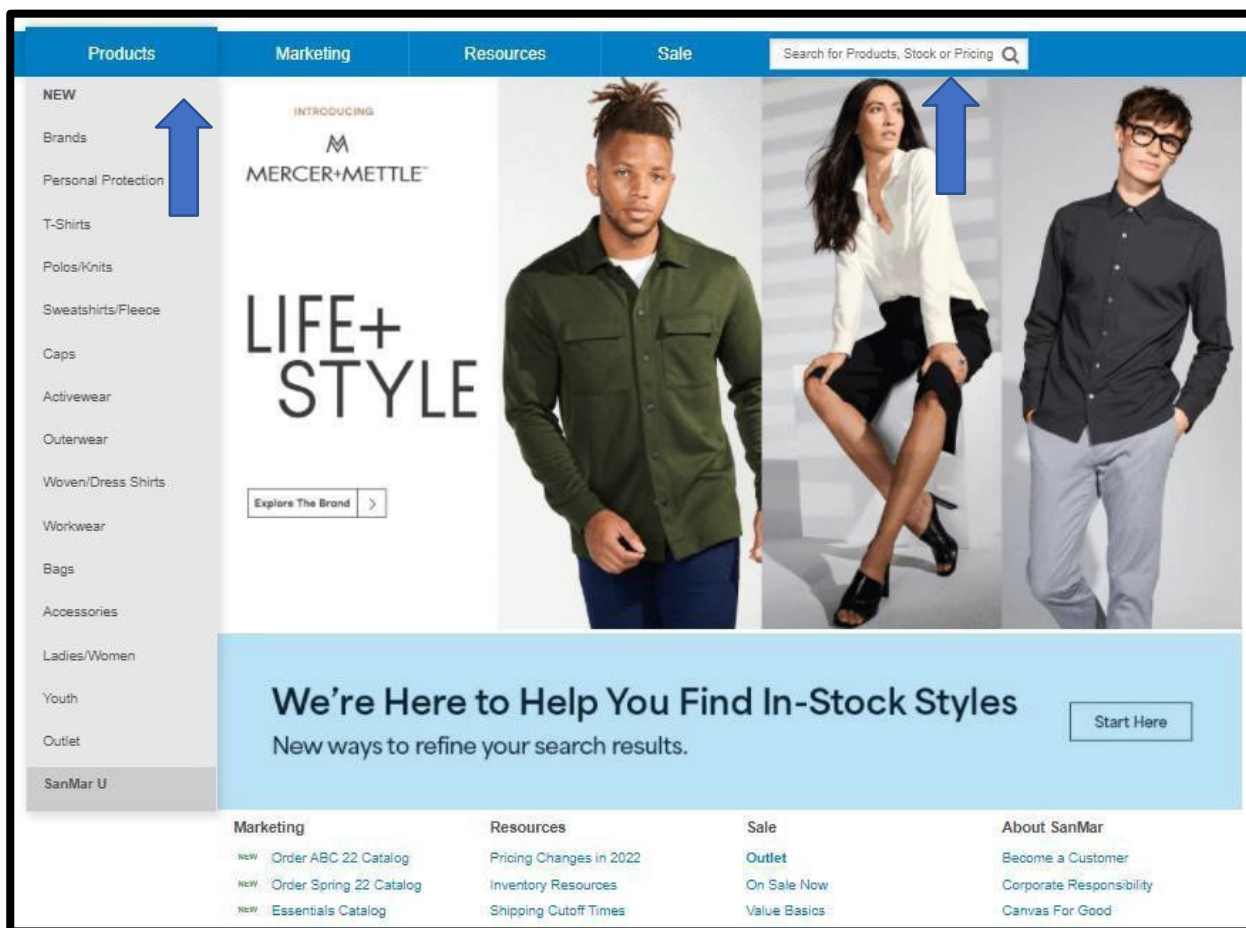
Instructions for placing an order to ship to a PSST Contract Decorator

Including how to Ship Via: "PSST Program"

Enter your Username and Password to log into SanMar.com. Check the "Keep Me Logged In" box to stay logged in until you click "Logout.". Click "Login." If you are not already a registered user, Click "New Web User."



Search and shop on sanmar.com by entering the style number or product name/type in the search bar. You can also browse by brand or product via the Products Menu on the left side of the page.



From the specific style page, select the **color** first, then input the **quantity** by size. **Make sure you're inputting the quantities in the line for the Warehouse closest to your preferred decorator.** Click Add to Shopping Box for each Style/Color/Size you need. Once finished, click "Proceed to Checkout."

K500


Port Authority® Silk Touch™ Polo

See Product Details

View Spec Sheet

See Comparison(s)

Comparison Options



Barona

Bright Lavender

Charcoal Heather Gray

Coffee Bean

Coral Green

Deep Berry

Hibiscus

Light Blue

Lime

Mauve Blue

Navy

Black

Burgundy

Glacier Green

Coal Gray

Dark Green

Gold

Kelly Green

Light Pink

Maroon

Mediterranean Blue

Orange

Color selected: Mediterranean Blue

Add To Shopping Box

Pricing	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	—
Original Price: \$											

Case Size	36	36	36	36	36	36	12	12	12	12
Warehouse	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Seattle, WA (Primary Warehouse)	35	25	74	40	38	23	9	10	0	0
Dallas, TX	0	0	47	109	102	56	38	25	14	1
Reno, NV	0	199	176	326	287	54	63	31	43	4
Robbinsville, NJ	0	99	158	268	3	134	98	13	0	0
Jacksonville, FL	0	25	79	152	16	83	72	23	0	0
Minneapolis, MN	0	5	6	153	181	67	46	20	0	0
Phoenix, AZ	33	32	112	148	192	115	94	1	0	0
Cincinnati, OH	0	36	199	296	294	75	82	37	52	0
Total Inventory	68	422	851	1492	1543	648	502	160	109	5

	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Place Backorder										
Add To Shopping Box										
Proceed To Checkout										

A summary of your Shopping Box will be provided. Verify that your order is correct and click “Continue Checkout.”

1. Shopping Box

2. Ship

3. Review & Submit

My Shopping Box

Collapse/Expand All Rows

Style	Color	Size	Quantity	Price	Merchandise Amount	Warehouse	Weight (lbs)
K500	<div>Mediterranean Blue</div>	XL	1			Dallas, TX	0.69
			Quantity	Merchandise Amount		Weight (lbs)	
Current In Stock Total:			1			0.69	

Remove All Items

Continue Shopping

Save Shopping Box

Continue Checkout

From the Shipping Address screen select where shipping. Use either a Saved Address or Add New Address. The address needs to be **exactly** as provided by decorator for system to recognize it as PSST. Add in any Attention line now.

1. Shopping Box

2. Ship

3. Review & Submit

Ship

Shipping Address

Required Fields*

Shipping option*

Ship to an address

Pick Up at warehouse

Please select an existing address or enter a new one. NOTE: Before you submit an order to ship to a decorator, please be sure they are currently open and accepting new orders.*

Saved Addresses

Add New Address

Search

Sort By

Most Frequently Used

Attention

Click > Confirm Address. The Shipping Methods will then appear below.

Confirm Address

If address has been entered correctly for PSST Decorator, the indicator for Shipping Option “PSST Program” will already be selected. If you do not see PSST as an option for the PSST Decorator, please call SanMar at 800-426-6399. You can override shipping PSST by selecting another option, however regular freight rules will apply.

Shipping Method

Include extended shipping options ☐

Warehouse: Dallas, TX [Review items from this warehouse](#)

Shipping Option	Estimated Delivery Date	Order Cutoff Time	Freight Cost
<input checked="" type="radio"/> PSST Program			PSST Program (Freight Not Available)
<input type="radio"/> UPS	January 23	4:00 p.m. CT	
<input type="radio"/> USPS Priority Mail	January 25	4:00 p.m. CT	
<input type="radio"/> UPS Mail Innovations	January 24	4:00 p.m. CT	

Freight Subtotal : Freight Not Available

[Proceed To Payment](#)

Complete the fields for “Select Payment Method” and “Customer PO.”

Payment Method

Select Payment Method *

Customer PO

Enter your email address for “Notification Preferences.”

Notification Preferences

☒ I would like to receive order confirmation emails

Order confirmation recipient's email address *

Up to five email addresses allowed, separated by a comma.


☒ I would like to receive shipping acknowledgement emails

Shipping acknowledgement recipient's email address *

Up to five email addresses allowed, separated by a comma.


Review your order and make edits, if needed. If OK, Submit Order.

[← Make edits in Shopping Box](#)



**Port Authority®
Silk Touch™ Polo**

Style # K500

 Mediterranean Blue

MERCHANDISE

\$.

TOTAL QUANTITY

1

SIZES AND QUANTITIES

XL: 1

Submit Order